



A program of:
shelters of saratoga



Volunteer Training

MISSION

Shelters of Saratoga's mission is to provide individuals with safe shelter, supportive services and sustainable strategies to end homelessness in the Greater Saratoga region.

WHAT IS CODE BLUE?

Code Blue Saratoga is an emergency shelter serving individuals who are homeless who might otherwise remain unsheltered during periods of extreme winter weather. Code Blue works in conjunction with SOS programs so individuals may safely exit the streets.

SHELTER ACTIVATION

Code Blue Saratoga will start monitoring the temperature on November 1, 2018. If the temperature goes below 32 the shelter will open on an emergency basis. The Code Blue Shelter will open on November 15th and remain open until April 1st.

SHELTER LOCATION & HOURS

SOUL SAVING STATION

62 Henry St., Saratoga Springs
Monday-Thursday, 7 pm-8:30 am
Friday-Sunday, 5:00 pm-8:30 am
37 cots

PRESBYTERIAN NEW ENGLAND CONGREGATIONAL CHURCH

24 Circular St., Saratoga Springs
7 days a week, 10:30 pm-8:00 am
17 cots

WHO USES CODE BLUE

Code Blue is open to adults 18 and over, regardless of race, creed (religion), ethnicity, national origin, gender and/or gender expression, sexual-orientation, physical and/or mental (dis)abilities, socio-economic status, drug or alcohol use.

**Families with children will be referred to DSS*

DIRECT CARE STAFF

Code Blue Director – Cheryl Murphy-Parant

Shift Supervisors

Shift Monitors

Volunteers

VOLUNTEER ROLES

Shift times vary

Setup Team

Meal Pickup

Kitchen

Weekend Breakfast

Clean Up Team

Sign up for a shift at: www.codebluesaratoga.org

ADMINISTRATIVE SUPPORT

Associate Executive Director – Cindy Harrington

Director of Development and Marketing – Rosemary Riedhammer

Finance Coordinator - Maegan Conley

EMERGENCY PROCEDURES

Always call 9-1-1 first

Notify the staff member on duty

KNOW LOCATION OF:

First Aid Kits

Fire Extinguishers

Fire Exits

FIRE EVACUATION PLAN

Vacate the building immediately

Meet in the municipal parking lot at Henry & Caroline Streets

REMINDERS

PERSONAL BELONGINGS - It is recommended that personal belongings such as purses, laptops or other valuable items not be brought into the shelter. The volunteer assumes all risk for lost, stolen or damaged items.

AWARENESS - Volunteers must remain awake and aware of the area they are assigned to cover. Quiet activities (reading or homework) can be brought for entertainment during shifts.

ATTIRE - Appropriate attire must be worn at all times.

PRESS CONTACT - All press inquiries should be directed to Rosemary Riedhammer, Director of Development at Shelters of Saratoga.

CONFIDENTIALITY: Shelters of Saratoga, Inc is committed to keeping all aspects of client relationships with the agency confidential to the fullest extent possible. This agency considers a client anyone who seeks, and/or receives the agency's help in any form whether or not formally registered in agency records. Information about a client may be released only with the written consent of that client or by written order of a judge.